

## ELIGIBILITY

**\*indicates a required field.**

Applicants need to answer the below eligibility criteria. This includes identifying the type of business/organisation submitting this application, experience of applicant, grant amount and project support/focus.

If you are unsure about your eligibility please contact the [LaunchVic Grants Team](#) before completing this application form.

All sections are mandatory.

### 1. Type of Organisation

---

**The type of organisation leading this application is a: \***

- a) registered company/organisation headquartered in the State of Victoria, Australia; or
- b) registered company/organisation with an office in the State of Victoria, Australia; or
- c) registered company/organisation located outside the State of Victoria, Australia proposing a project to be delivered in the State of Victoria; or
- d) registered company/organisation proposing a project to be delivered outside of Victoria; or
- e) an overseas company proposing a project to be delivered in the State of Victoria, Australia

[Clear](#)

NOTE: An organisation with an ABN is defined as 'registered'. Not-for-profits/social enterprises can apply. Applicants who have selected d) or e) are not eligible to apply under this LaunchVic grant round.

### 2. Experience of Applicant

---

**The organisation leading this application is an established company/organisation that has been operating for at least 1 year: \***

- Yes
- No
- I'm not sure

[Clear](#)

NOTE: Applicants who have been operating less than 1 year are not eligible under this LaunchVic grant round.

**Date of registration \***

Must be a date. Registration date with ASIC.

**Supporting documents for date of registration**

Attach a file:  No file chosen

**The delivery team has expertise delivering similar programs to startups or startup entrepreneurs (or investors if applicable). \***

- Yes  
 No  
 I'm not sure

[Clear](#)

NOTE: Applicant's with no expertise, or limited expertise, delivering similar programs to startups or startup entrepreneurs are not eligible under this LaunchVic grant round.

### 3. Amount Requested

---

**The application requests funding of \$250,000 or less (exclusive of GST) from LaunchVic \***

- Yes  
 No

[Clear](#)

NOTE: Applicants requesting more than \$250,000 are not eligible under this LaunchVic grant round.

### 4. Program Support

---

**The proposed program primarily supports: \***

- a) Victorian startups and/or startup entrepreneurs;  
 b) Victorian startups and/or startup entrepreneurs under the age of 18;  
 c) Interstate startups and/or startup entrepreneurs;  
 d) International startups and/or startup entrepreneurs  
 e) Victorian investors

[Clear](#)

Note: If you have selected b, c or d you are not eligible to apply under this LaunchVic grant round. LaunchVic defines startups as businesses with high impact potential, that use innovation and/or address scalable markets. LaunchVic defines startup entrepreneurs as individuals who are seeking to launch a business (startup) with high impact potential, that will use innovation and/or address scalable markets.

## APPLICANT INFORMATION

**\*indicates a required field.**

Applicants are required to enter information on their organisation and provide details on the key contacts.

Fields with a red \* are mandatory.

### Registered Company Details

---

**Registered Company/Business Name: \***

**Trading Name (if different from registered Name):**

**Registered Company/Business Address: \***

**Address line 1**

Enter a location

**Address line 2**

**Suburb**

**State**

**Postcode**

**ABN \***

The ABN provided will be used to look up the following information.

Click Lookup above to check that you have entered the ABN correctly.

**Information from the Australian Business Register**

**ABN**

**Entity name**

**ABN status**

**Entity type**

**Goods & Services Tax  
(GST)**

**DGR Endorsed**

**ATO Charity Type** [More information](#)

**ACNC Registration**

**Tax Concessions**

**Main business location**

Must be an ABN.

**Website \***

Must be a URL.

**Twitter**

**Facebook**

**LinkedIn**

**Instagram**

**Applicant Key Contact**

---

**Name Main Contact \***

**First Name**

**Last Name**

**Position \***

**Email \***

Must be an email address.

**Phone Number \***

**Applicant Secondary Contact**

---

**Secondary Contact Name \***

**First Name**

**Last Name**

**Position \***

**Email \***

Must be an email address.

**Phone Number \***

**PROJECT DETAILS**

**\*indicates a required field.**

Applicants need to enter information on their proposed project. Fields with a red \* are mandatory.

## Proposed Project Details

---

**Project Title \***

**Project Summary \***

Word count:

Provide a short summary of the proposed project, must be no more than 100 words.

**Type of Program \***

- Meetups
- Events
- Hackathons
- Educational Program
- Mentoring Program
- Bootcamps
- Incubator Program
- Accelerator Program
- Program for Investors
- Other:

[Clear](#)

**LaunchVic  
strategic stream \***

- Diversity and Inclusion
- Capability & Excellence
- Leveraging Key Strengths
- Channel Development

[Clear](#)

Note: Applicants must select the the LaunchVic strategic stream the program focuses on as outlined under the Overview & Objective in the Guidelines.

**Start Date \***

Must be a date. Note: Successful applicants are expected to be announced in June 2019.

**End Date \***

Must be a date. Note: LaunchVic is seeking applications for programs that run between 1-3 years.

**Amount**

**Requested from**

Must be a dollar amount. Note: LaunchVic is seeking to invest up to \$250,000 per application.

**LaunchVic \***

Applications requesting more than \$250,000 are ineligible.

**Applicant's**

**Contribution (cash**

Must be a dollar amount.

**and/or in-kind) \***

**Partner**

**Contribution/s**

Must be a dollar amount. Note: Not mandatory. Letters confirming partner(s) commitment to the project and cash and/or in-kind contributions are required under the key assessment criteria.

**(cash and/or in-**

**kind)**

**Total Project Cost**

This number/amount is calculated.

## KEY ASSESSMENT CRITERIA

**\*indicates a required field.**

Applicants need to address all Key Assessment Criteria questions. Fields with a red \* are mandatory.

Please note the word count, the system won't stop you if you entering text if you go over the word count.

## 1. Overview

---

Provide an overview of your proposed program, the activities that will be undertaken, length of program and the impact and benefit for the Victorian startup ecosystem. Outline why LaunchVic funding is required \*

Must be no more than 500 words.

## 2. Market Need

---

Outline the target audience and the need for the program. Providing evidence (ie research reports, survey results) that support your statements will be viewed favourably. \*

Word count:

Must be no more than 300 words.

### Upload supporting evidence

Attach a file:  No file chosen

## 3. Outcomes

---

Outline how many startups and/or startup entrepreneurs (or investors if applicable) the program will support for each activity. \*

Word count:

Must be no more than 200 words. Note: If your program targets investors, please outline how many Victorian investors the program will support for each activity.

## 4. Experience

---

Outline the applicant's (organisation) background including length of operation and relevant experience managing and delivering similar programs. \*

Word count:

no more than 200 words

**List the delivering team members and their relevant experience in delivering similar programs to startups and/or startup entrepreneurs.**

| Name                   | Organisation           | Position               | Project Role           | LinkedIn/Website       | Relevant Experience    |
|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| <input type="text"/> * | <input type="text"/> * | <input type="text"/> * | <input type="text"/> * | <input type="text"/> * | <input type="text"/> * |
| <input type="text"/>   | <input type="text"/>   | <input type="text"/>   | <input type="text"/>   | <input type="text"/>   | <input type="text"/>   |
| <input type="text"/>   | <input type="text"/>   | <input type="text"/>   | <input type="text"/>   | <input type="text"/>   | <input type="text"/>   |
| <input type="text"/>   | <input type="text"/>   | <input type="text"/>   | <input type="text"/>   | <input type="text"/>   | <input type="text"/>   |
|                        |                        |                        |                        | Must be a URL.         | no more than 50 words  |

[Add More](#)

## 5. Budget

**What amount of LaunchVic funding is requested to deliver the proposed program? \***

\$

Must be a dollar amount.

**Is the program supported by Partners? (not mandatory)**

**Upload Partner support letters including contributions (cash and/or in-kind)**

Attach a file:  No file chosen

Note: Mandatory if there are Partners contributing to the Program. Letters confirming partner(s) commitment to the program and cash and/or in-kind contributions are required to be considered.

**Outline the income and expenditure for the Project (exclusive of GST). Identify additional funding contributions (applicant and/or partner contributions) as either cash or in-kind.**

**INCOME:** Enter the Income including the total requested LaunchVic funding (in row 1), applicant contributions and committed partner contributions (not mandatory) and any other project income. Please select the type of income (cash or in-kind) from the drop down box next to each Income type.

**EXPENDITURE:** Enter the Expenditure for the project in multiple rows. This may include items such as salaries or wages (ie staff expenses), contractors/consultant fees, events (ie venue hire, catering), marketing and promotion, travel and operational expenses (ie rent).

| INCOME (ie LaunchVic Grant, Applicant Contributions) | Income Item Amount \$            | Income (Cash or In-kind) | EXPENDITURE (ie Marketing) | Expenditure Item Amount \$       |
|--|----------------------------------|--------------------------|----------------------------|----------------------------------|
|  | a whole dollar amount (no cents) |                          |                            | a whole dollar amount (no cents) |

[Add More](#)

| INCOME (ie LaunchVic Grant, Applicant Contributions) | Income Item Amount \$            | Income (Cash or In-kind) | EXPENDITURE (ie Marketing) | Expenditure Item Amount \$       |
|--|----------------------------------|--------------------------|----------------------------|----------------------------------|
| LaunchVic Grant *                                    | \$ *                             |                          | *                          | \$ *                             |
|  |                                  |                          |                            |                                  |
|  |                                  |                          |                            |                                  |
|  |                                  |                          |                            |                                  |
|  |                                  |                          |                            |                                  |
|  |                                  |                          |                            |                                  |
|  |                                  |                          |                            |                                  |
|  |                                  |                          |                            |                                  |
|  | a whole dollar amount (no cents) |                          |                            | a whole dollar amount (no cents) |

[Add More](#)

**Budget Totals**

**Total Income Amount**

\$

This number/amount is calculated.

**Total Expenditure Amount**

\$

This number/amount is calculated.

**Income - Expenditure**

\$

This number/amount is calculated.

**DECLARATION**

\*indicates a required field.

**Applicant Declaration**

- I declare that I have read and understood the LaunchVic Round X Funding Guidelines.
- I declare that the information contained in this application together with any statement provided is, to the best of my knowledge, true, accurate and complete.
- I understand that I may be requested to provide further clarification or documentation to verify the information supplied in this form and that LaunchVic, during the application process, may engage with external advisers to advise on information provided in the application.
- I understand that submitting this application does not guarantee success. I understand this application will be assessed by LaunchVic, which is governed by an independent Board, and the decision made by the Board is final.
- If the application is successful, I agree to enter into a legal contract with LaunchVic Ltd as per the LaunchVic Round X Grant Contract or a similar contract as required by LaunchVic and provide project reporting and/or evidence of project progress to receive payments under agreed milestones.
- I approve of the information in this application being communicated to LaunchVic Ltd may be provided to the Department of Jobs, Precincts and Resources (DJPR) and other departments within the Victorian State Government in electronic form.
- I declare that I am authorised to complete this form and to sign and submit this declaration on behalf of the applicant.

By including my name in this application it is deemed to be my signature for the purpose of this application.

**First Name \***

**Last Name \***

**Position \***

**Organisation/Company \***

**Date \***

Must be a date.

## Victoria's startup agency



© LaunchVic 2018 [Legals](#) [Contact us](#)

### Grant Information

LaunchVic  
Email: [grants@launchvic.org](mailto:grants@launchvic.org)

### Technical Assistance

SmartyGrants  
Email: [service@smartygrants.com](mailto:service@smartygrants.com)  
Technical help guide for applicants